

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, March 11, 2026

TIME: 9:00 a.m.

PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240

Minutes

1. *Call to Order and Declaration of Quorum: The meeting was called to order by General Manager Brown at 9:04 am. All directors were present along with Asst. General Manager Fritz and Guest Bill Turner.*
2. *Review and approval of minutes of February 18, 2026, board meeting(s): After reviewing the minutes, Secretary Richey made a motion to approve the minutes as presented. Treasurer McDonald seconded the motion and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each): None*

New Business:

4. *Presiding officer to receive Certification of Unopposed Candidates from Election Agent: After review, Treasurer McDonald made a motion to approve the Certification of Unopposed Candidates. Secretary Richey seconded the motion and all approved.*
5. *Discuss and act on Ordinance No. 2026-002 cancelling the general election ordered to be held on Saturday, May 2, 2026, and declaring two unopposed candidates elected to the Board of Directors effective May 2, 2026: Asst Treasure Cooke made a motion to approved Ordinance No. 2026-002 cancelling the general election to be held on May 2, 2026. Treasurer McDonald seconded the motion and all approved.*
6. *Consider, discuss, and act upon request from homeowner for request for damages: None*
7. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074): None*

Old Business:

8. *Update and possible action concerning the Waterline Project Phase 5: General manager presented the timeline for Open Market per GTUA. CobbFendley is currently at 90% completion with engineering the above phase 5 waterline replacement project.*

9. *Committee reports:*

- (a) *Human Resources (HR) Committee: None*
- (b) *Budget and Rates Committee: Rate committee meet to review proposed changes to fees Charged to the consumer per rate order. Proposed increase in charges will be presented to Board of Directors at the upcoming meeting.*
- (c) *Long-range Planning and Conservation Committee: None*

10. *Reports:*

(a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:*

General Manager indicated that we are still having a few leaks. We had to contact A&B Construction to assist with two different leaks on the new HDPE pipe. One was located in the Phase 4 project and the other one was in the first original project.

Due to our field operators currently responding to an emergency leak, General Manager Brown will present them with gift cards and recognition for their dedicated work during the recent winter storm, as requested by the Board of Directors. Their preparation and proactive efforts ensured that no water was lost during the event, and we appreciate their commitment to protecting the system and serving our customers.

Water well samples have been taken by Curro Environmental for TCEQ. This must be done periodically throughout the year based on yearly requirements. Also, the North Texas Ground Water has air lined the water wells and they indicated that the aquifer has increased by 1'.

We are in the process of our annual inspections for all elevated storage tanks along with the ground storage tank at the Raymond Brown pump station. Each week one inspection will be carried out.

(b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

- 11. *Review and accept monthly financial report(s) and approve payment of bills: Vice President Deatrich made a motion to accept the monthly financials and approve the payment of bills. Treasurer McDonald seconded by the motion and all approved.*
- 12. *Discussion on future agenda items: Proposed changes to fees charged to consumer per-rate order.*
- 13. *Adjourn: General Manager Brown adjourned the meeting at 9:39 a.m.*

By: Rodney G Brown

Rodney G. Brown, General Manager