

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, June 11, 2025

TIME: 10:00 a.m.

PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240

Minutes

1. ***Call to Order and Declaration of Quorum:*** Meeting was called to order by General Manager Brown at 10:00 am. All directors were present along with Asst. General Manager Fritz. Director O'Dell left meeting at 10:35 am.
2. ***Review and approval of minutes of May 14, 2025, board meeting(s):*** After reviewing the minutes Secretary Richey made a motion to approve the minutes. Director Anselmo seconded the motion, and all approved.
3. ***Public Comment. (Speakers limited to 5 minutes each):*** None

New Business:

4. **Consider, discuss, and act upon all matters related to the cancelation of Docket No.57572 filed with the PUC by Lake Kiowa members petitioners and all Legal fees accessed from Legal counsel from The Carlton Law firm:** Vice President Deatrich made a motion to accept the Cancellation of Docket No. 57572 filed with the PUC by the member of Lake Kiowa, petitioning the rates set by the Lake Kiowa SUD and for The Lake Kiowa SUD to absorb the Legal fees of \$18,744 as of 5/30/2024. Asst. Treasurer Cooke seconded the motion and all approved.
5. ***Consider all matters incident and related to approval of Resolution 2025-001 adopting the Signatory requirements for banking:*** Secretary Richey made a motion to approve Resolution No. 2025-001 adopting the signatory for First State Bank. Treasurer McDonald seconded the motion and all approved.
6. ***Consider all matters related to the approval of engagement letter to prepare our 2025 audit with CPA Haynes & Associates, P.C:*** Director Anselmo made a motion to accept the engagement letter with Hayes & Associates to perform the 2025 Audit. Director O'Dell seconded the motion and all approved.
7. ***Consider, discuss, and act upon request from homeowner for request for damages:*** None
8. ***Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074):*** None

Old Business:

9. **Update and possible action concerning the Waterline Project Phase 5:** General Manager Brown explained that CobbFendley is in the process of performing the surveying for Phase 5 waterline replacement. There are a lot of pink flags being placed in the affected area. There was some additional footage added to Phase 5 to include Hogan Dr and a portion on Kiowa Dr E.

10. **Committee reports:**

- (a) *Human Resources (HR) Committee: None*
- (b) *Budget and Rates Committee: None*
- (c) *Long-range Planning and Conservation Committee: None*

11. **Reports:**

- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:**

General Manager Brown indicated that Superior Tank is currently here installing the new ground storage tank at the Well# 3 site location. A new 12" valve has been ordered to be installed in the spool valve connecting the two tanks together. That way if we need to isolate one tank we can. It will take about two weeks to complete the installation of the new tank and make the connection.

We have also ordered a new ground storage tank to be installed at Well #4. It will take approximately 20 weeks for manufacturing/installation of this tank.

Lake Kiowa POA has installed the new meter for the golf course watering permit and has started watering the new sod at the new Par 3 golf course. Currently we are pumping the same amount of water as they are putting on the golf courses. Once the new sod has been established usage may come down depending on weather conditions.

- (b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

12. *Review and accept monthly financial report(s) and approve payment of bills: After review, Treasurer McDonald made a motion to accept and approve paying the invoices. Asst. Treasurer Cooke seconded the motion and all approved.*
13. *Discussion on future agenda items: Budget and Long range report.*
14. *Adjourn: General Manager Brown adjourned the meeting at 11:01 a.m.*

By: *Rodney G Brown*

Rodney G. Brown, General Manager