

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE:** Wednesday, January 14, 2026

**TIME:** 9:00 a.m.

**PLACE:** 133 Kiowa Dr S, Lake Kiowa, Texas 76240

### Minutes

1. ***Call to Order and Declaration of Quorum:*** *The meeting was called to order by General Manager Brown at 9:00 am. All directors were present except Vice President Deatrich and Asst. Treasurer Cooke. Also present were Asst. General Manager Fritz and Charlie Haynes of Haynes & Associates.*
2. ***Review and approval of minutes of December 10, 2025, board meeting(s):*** *After reviewing the minutes, Director Anselmo made a motion to approve the minutes with change to General Manager's comment on leaks. Secretary Richey seconded the motion and all approved.*
3. ***Public Comment. (Speakers limited to 5 minutes each):*** *None*

#### ***New Business:***

4. ***Receive and review 2024/2025 Audit from Haynes & Associates, P. C.:*** *Charlie presented the 2024/2025 audit to the Board of Directors. He explained that the second audit has not been completed yet to finalize the audit. Treasurer McDonald made a motion to table audit approval currently. Secretary Deatrich seconded the motion and all approved.*
5. ***Discuss and act on Ordinance No. 2026-001 ordering a General Election to be held on Saturday, May 2, 2026, for the purpose of electing two (2) candidates to the Board of Directors:*** *Upon review, Director Anselmo made a motion to approve the election to be held on Saturday, May 2, 2026. Treasurer McDonald seconded the motion and all approved.*
6. ***Discuss and act to appoint Patty Fritz to serve as Election Agent for the General Election to be held Saturday, May 2, 2026:*** *After brief discussion, Secretary Richey made a motion to approved Patty fritz to serve as the election agent. Director O'Dell seconded the motion and all approved.*
7. ***Consider, discuss, and act upon request from homeowner for request for damages:*** *None*
8. ***Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074):*** *None*

#### ***Old Business:***

9. ***Update and possible action concerning the Waterline Project Phase 5:*** *Engineer, CobbFendley indicated that they are 60% complete with engineering. Michael Duval will be here on Monday, January 19, 2026 to review the progress so far.*

10. *Committee reports:*

- (a) *Human Resources (HR) Committee: None*
- (b) *Budget and Rates Committee: None*
- (c) *Long-range Planning and Conservation Committee: None*

11. *Reports:*

- (a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:*

*General Manager Brown indicated that we have had 3 water leaks within Phase 5 water-line replacement area and 1 in Phase 6 replacement area.*

*The new tank being installed at Well # 4 is scheduled to be finished on Thursday January 15<sup>th</sup>. Once completed it will be filled, drained, and refilled to take samples to the lab in Denison. Once we receive communication from the lab that sample to clear, it will be put online to the system.*

*General Manager Brown explained that he would like to set up a Human Resources meeting to review his Health Insurance coverage.*

- (b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

12. *Review and accept monthly financial report(s) and approve payment of bills: Treasurer McDonald made a motion to accept the monthly financials and approve the payment of bills. Director O'Dell seconded by the motion and all approved.*
13. *Discussion on future agenda items: Open Market for Phase 5, Health Insurance, and meeting to be scheduled for Feb. 18, 2026*
14. *Adjourn: General Manager Brown adjourned the meeting at 10:26 a.m.*

*By: Rodney G Brown*

Rodney G. Brown, General Manager